

**MINUTES  
REGULAR MEETING OF THE OWOSSO PLANNING COMMISSION  
COUNCIL CHAMBERS, CITY HALL  
MONDAY, SEPTEMBER 26 2016 – 7:00 P.M.**

**CALL TO ORDER:** Chairperson Bill Wascher called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE:** Was recited.

**ROLL CALL:** Roll call was taken by Deputy City Clerk Roxane Cramer.

**MEMBERS PRESENT:** Chairman Bill Wascher, Commissioners Michelle Collison, Tom Cook (left at 7:54 p.m.), Janae Fear (arrived at 7:04 p.m.), Frank Livingston, Brent Smith and Tom Taylor.

**MEMBERS ABSENT:** Vice-Chair Craig Weaver and Commissioner Mike O’Leary.

**OTHERS PRESENT:** Terry Dumond, Maintenance Director for St. Joe/St. Paul Parish, Susan Montenegro, Assistant City Manager and Director of Community Development.

**APPROVAL OF AGENDA:**

**MOTION BY COMMISSIONER COOK, SUPPORTED BY COMMISSIONER LIVINGSTON TO APPROVE THE AGENDA FOR SEPTEMBER 26, 2016 WITH THE FOLLOWING CHANGES: SWITCH THE ITEMS OF DISCUSSION AS FOLLOWS:**

1. RECREATIONAL VEHICLE STORAGE
2. SIGN ORDINANCE UPDATING.

**YEAS ALL. MOTION CARRIED.**

**APPROVAL OF MINUTES:**

**MOTION BY COMMISSIONER LIVINGSTON, SUPPORTED BY COMMISSIONER COLLISON TO APPROVE THE MINUTES FOR THE SPECIAL MEETING AUGUST 8, 2016.**

**YEAS ALL. MOTION CARRIED.**

**APPROVAL OF MINUTES:**

**MOTION BY COMMISSIONER COOK, SUPPORTED BY COMMISSIONER LIVINGSTON TO APPROVE THE MINUTES FOR AUGUST 22, 2016.**

**YEAS ALL. MOTION CARRIED.**

**COMMUNICATIONS:**

1. Staff memorandum
2. PC minutes for August 8, 2016.
3. PC minutes for August 22, 2016.
4. Site plan application – 915 E. Oliver.
5. Owosso sign ordinance – revise.
6. 2012 Michigan Building Code – Appendix H – signs.
7. Owosso recreational vehicle ordinance – revised.

**COMMISSIONER/PUBLIC COMMENTS**

Commissioner Smith excused himself from the discussion of the site plan review for St. Joseph Church stating that his wife is an employee of the consolidated St. Joseph/ St. Paul Parish.

**PUBLIC HEARINGS:**

1. None.

**SITE PLAN REVIEW:**

**915 E. Oliver Street – St. Joseph Catholic Church**

Terry Dumond, Maintenance Director from St. Joseph/St. Paul Parish, explained the site plan review prepared by Boss Engineering. Mr. Dumond stated that the city had approached them about the water running across the sidewalks and into the streets. The current parking area will increase the parking spots and all water will be retained on the property and run into the storm sewer system.

Ms. Montenegro stated that the city engineer had worked with Boss Engineering to determine that the drainage go into the catch basins and not across sidewalks and into the street. The city engineer was happy with the plan.

Commissioner Cook suggested the city look into more green type infrastructure. Commissioners also discussed a 10 year study as opposed to a 25 year study.

**MOTION BY COMMISSIONER LIVINGSTON TO APPROVE THE SITE PLAN REVIEW FOR 915 EAST OLIVER STREET WITH A SUGGESTION OF SOME SORT OF GREEN SCREENING TO THE NORTH EDGE OF THE PARKING LOT SUPPORTED BY COMMISSIONER TAYLOR.**

Ayes: Commissioners Fear, Livingston, Cook, Taylor, Collison and Chairman Wascher.

Nays: None.

Absent: Vice Chair Weaver, Commissioners O'Leary and Smith.

**BUSINESS ITEMS:**

None.

**ITEMS OF DISCUSSION:**

**1. Recreational Vehicle storage**

Commissioners had a lengthy discussion about the current ordinance regarding the storage of recreational vehicles. Commissioners felt if they changed the ordinance to accommodate boats then people that owned pop up campers, trailers etc. would want to park in their driveways. Commissioners decided that if they changed the ordinance it would cause more work and would be hard to enforce.

**2. Sign Ordinance Updating.**

Commissioner Cook recused himself from discussion and voting because he is part owner of a sign company in Owosso. Commissioner Cook left the meeting.

Ms. Montenegro went through the sign ordinance as revised to date and wanted the commission to discuss the highlighted areas. She wanted to make certain that the changes were the ones the commission wanted at the last meeting.

Commissioner Collison asked what would be next. Ms. Montenegro explained there would be a public hearing and she would ask sign companies to come to the public hearing.

Ms. Montenegro asked the commission how they would like her to proceed. They would like her to contact sign companies and invite them to the October meeting. The public hearing will be in November after the sign companies have had a chance to discuss the revisions and make comments or suggestions.

Commissioner Fear requested that the building official also attend the meeting that the sign companies attend.

**COMMISSIONER/PUBLIC COMMENT:**

Commissioner Taylor asked if the owners of the Old Dollar General Store went to ZBA. Ms. Montenegro explained that they aren't sure if they are going to put in the ground floor apartments. So she is waiting for the owners to decide. He also questioned the landscaping at the New Dollar General and also the pine tree located at Ruthy's Cleaners. Ms. Montenegro she will contact them regarding that.

**ADJOURNMENT:**

**MOTION BY COMMISSIONER LIVINGSTON, SUPPORTED BY COMMISSIONER COLLISON TO  
ADJOURN AT 8:27 P.M. UNTIL THE NEXT MEETING ON OCTOBER 24, 2016.  
YEAS ALL, MOTION CARRIED.**

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Janae Fear, Secretary

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